

Trinity Daycare Enrollment Form

Today's Date _____ Start Date _____

Child's Name _____
First middle last nickname

Date of Birth _____ Sex _____ Race _____

Social Security Number _____

Address _____

City, State, Zip Code _____

Mother/Guardian's Name _____

Social Security Number _____

Address _____

City, State, Zip Code _____

Home Phone _____ Cell Phone _____

Place of Employment _____

Address _____ Work Phone _____

FatherGuardian's Name _____

Social Security Number _____

Address _____

City, State, Zip Code _____

Home Phone _____ Cell Phone _____

Place of Employment _____

Address _____ Work Phone _____

Married _____ Divorced _____ Separated _____ Single _____

Legal Responsibility

Mother _____ Father _____ Both _____ Other, please explain _____

Approximate Hours Child(ren) will attend:

_____ a.m. to _____ p.m.

Please Circle Days child (ren) will attend:

Monday Tuesday Wednesday Thursday Friday

Doctor's Name _____ Phone _____

Address _____

Insurance Company _____

Group Number _____

Please give us two (2) names of people who are allowed to pick up your child (ren) if we are unable to reach you in matters of illness, accident, or serous injury.

1. Name _____

Relationship _____

Address _____

Home Phone _____ Cell Phone _____

Work Phone _____

2. Name _____

Relationship _____

Address _____

Home Phone _____ Cell Phone _____

Work Phone _____

FEES

Trinity Daycare charges a one time non-refundable \$30.00 registration fee per family. At the present time, our current tuition fees are as follows and are subject to change with a one (1) month notice.

- *12 months – 2 ½ years of age – \$125.00 a week full-time. M-F
- *12 months – 2 ½ years of age – \$110.00 a week part-time. M-F
- *3 years – 5 years of age ----- \$115 a week full-time, M-F
- *3 years – 5 years of age ----- \$100 a week part-time, M-F

Parents can pay weekly, bi-weekly, or monthly with payment due in advance. We also use the Electronic Benefit Transfer (EBT) for SRS clients. Trinity Daycare has the Point of Sale (POS) machine that allows the SRS parent to swipe their Vision Card, type in their pin number, and receive a receipt instantly. All SRS parents are responsible to pay additional tuition in order to meet the private pay tuition. The additional tuition can be paid in one lump sum or divided up into weekly amounts for convenience due every Friday. Trinity Daycare recommends that each SRS family pay for the entire month on the first business day of each month. For Private Pay and SRS parents, if tuition is not paid by 5:00pm Tuesday, a \$5.00 per day late fee will be charged. After a full week of tuition delinquency, dismissal may occur and your account will be turned over to our lawyer. After being enrolled at Trinity Daycare for one (1) month, each child is given fifteen (15) half-price days to use each year from their enrollment date. The half-price days can be used for illness, vacation, or other absences. After the child's fifteen (15) days are used, all other absences are charged at regular price.

I understand that this application is preliminary and that in order to protect my child, as well as Trinity Daycare, I will be expected to complete other forms necessary to give adequate and through information. I further understand that if my child is accepted into Trinity Daycare, I will see that he/she is properly dressed and cleaned, and will cooperate with, and support, Trinity Daycare in all matters of discipline, teaching, and directing my child to become a mature child. I hereby agree to comply with the rules and regulations of Trinity Daycare regarding tuition fees, attendance, health, parking, clothing and other items specified in the parent handbook. I am aware of the scheduled holidays. I hereby agree to notify Trinity Daycare at least one (1) week in advance of withdrawal should such event occur, or pay the difference.

Signature _____ Date _____
Mother / Guardian

Signature _____ Date _____
Father / Guardian

For office use only:

Accepted _____ Date _____